



Exeter Panthers AFC

# Data Protection Policy

## 1. About this Policy

1.1 Exeter Panthers AFC handle personal data about current player's only, [and their parents or guardians], committee members, coaches & managers.

1.2 In your official capacity with the Club, you may process personal data on our behalf and we will process personal data about you. We recognise the need to treat all personal data in an appropriate and lawful manner, in accordance with the EU General Data Protection Regulation 2016/679 (GDPR).

1.3 Correct and lawful treatment of this data will maintain confidence in Exeter Panthers AFC and protect the rights of players and any other individuals associated with the Exeter Panthers AFC. This Policy sets out our data protection responsibilities and highlights the obligations of the club, which means the obligations of our employees, committee, volunteers, members, and any other contractor or legal or natural individual or organisation acting for or on behalf of Exeter Panthers AFC.

1.4 You are obliged to comply with this policy when processing personal data on behalf of Exeter Panthers AFC and this policy will help you to understand how to handle personal data.

1.5 Exeter Panthers AFC Committee will be responsible for ensuring compliance with this Policy. Any questions about this policy or data protection concerns should be referred to the committee.

1.6 We process volunteers, members, coaches, managers & committee members personal data for administrative and Exeter Panthers AFC management purposes. Our purpose for holding this personal data is to be able to contact relevant individuals on Exeter Panthers AFC business. Exeter Panthers AFC and our legal basis for processing your personal data in this way is the contractual relationship we have with you. We will keep this data for 2 months after the end of your official relationship with the club, unless required otherwise by law and / or regulatory requirements. If you do not provide your personal data for this purpose, you will not be able to carry out your role or the obligations of your contract with the club.

## COVID-19

**NB.** As part of the FA & Government guidelines with regards to the safe return to grassroots football, the club are required to record details of all attendees to matches and training, as part of the NHS track and trace protocol – This information will be stored and safely secured by Exeter Panthers, and only shared with NHS track and trace if required.

This information will be kept for 21 days, on the 22<sup>nd</sup> day all information will be destroyed.

